

PDF file name	Document description
<b>SG__ Draken plan app</b>	Drakenstein Plan Approval Letter OR Provisional Starting Letter
<b>SG__ Draken prov start</b>	Provisional Starting Letter (refer to Annexure D if applicable)
<b>SG__ BRR</b>	Building Rules & Regulations (BRR)
<b>SG__ Annex A</b>	BRR Annexure A – Fees
<b>SG__ Annex B</b>	BRR Annexure B – SHOC deliverables
<b>SG__ Annex C</b>	BRR Annexure C – Fine Chart
<b>SG__ Annex D</b>	BRR Annexure D – Indemnity Form (only applicable in case of Starting Letter)
<b>SG__ Annex E</b>	BRR Annexure E – Landscape
<b>SG__ Annex F</b>	BRR Annexure F – Site Information
<b>SG__ Annex G</b>	BRR Annexure G – Services & Infrastructure
<b>SG__ Annex H</b>	BRR Annexure H – Acknowledgment of Services Form
<b>SG__ Annex I</b>	BRR Annexure I – Fibre Infrastructure and Requirements
<b>SG__ JBCC agree</b>	JBCC Principal Building Agreement (completed & signed)
<b>SG__ JBCC data</b>	JBCC Contract Data CE (completed & signed)
<b>SG__ NHBRC reg</b>	NHBRC Registration
<b>SG__ NHBRC enrol</b>	NHBRC Site Enrolment
<b>SG__ BIBC</b>	BIBC Compliance Certificate in Contractors name (not older than 10 days)
<b>SG__ MBA</b>	MBA Boland Registration
<b>SG__ Metering App</b>	Water and electricity Connection (only applicable for Phase 2 Val de vie)
<b>SG__ H&amp;S</b>	Health & Safety Appointment (SG number to be indicated on appointment)
<b>SG__ HOA app plan</b>	HOA Approved Building Plan
<b>SG__ HOA app land plan</b>	HOA Approved Landscape Plan
<b>SG__ Incumbent</b>	Incumbent Letter (if applicable)
<b>SG__ Site Layout</b>	Plan of Site Layout (Containers/Toilets etc.)
<b>SG__ Site Board Layout</b>	Site Board Layout

**Please Note:**

- Visit [www.valdevie.co.za](http://www.valdevie.co.za) / HOA / Documentation to download BRR, Annexures & Builders Panel
- Save all documents in PDF format as per indicated file names above in BOLD / add SG nr
- Only electronic copy required on USB Memory Stick/Flash Drive
- All documents to be fully signed and completed by all parties indicated
- SG number to be indicated on all documentation
- The metering App must be submitted to Voltano Prior to the SHOC
- After the SHOC payment is received by the HOA and all other levies are up to date, then only can the site establishment commence – please send proof of SHOC payment to the Building Office
- After SHOC the penalty levies, will stop for 11 months where after it will be reinstated should the project not have Completion
- Herewith we the Building Contractor and the Homeowner indemnify the Val de Vie HOA of any liability and risk due to incomplete, incorrect and outstanding information due to an oversight from the BCO or HOA Building Office.

Signed at \_\_\_\_\_ on \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Name of Builder/Representative)

\_\_\_\_\_  
(Signature)

Signed at \_\_\_\_\_ on \_\_\_\_\_ 20\_\_

\_\_\_\_\_

\_\_\_\_\_

*(Name of Owner/Representative)*

*(Signature)*